



Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	THE CENTRAL LAW COLLEGE
Name of the head of the Institution	PROF.BEGUM FATIMA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0427-2400643
Mobile no.	9443026939
Registered Email	<u>clcsalem@gmail.com</u>
Alternate Email	<u>dsaravanan11@yahoo.com</u>
Address	Yercaud Main Road, Kannankurichi Post, Salem-636008.
City/Town	SALEM

State/UT	Tamil Nadu
Pincode	636008
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi – Urban
Financial Status	Self Financing - Trust
Name of the IQAC co-ordinator/Director	Subasini.k
Phone no/Alternate Phone no.	0427-2400643
Mobile no.	9597726250
Registered Email	clcsalem@gmail.com
Alternate Email	clciqac@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	www.centrallawcollege.com
4. Whether Academic Calendar prepared during the year	Yes

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
I	C	1.8	2019	01.05.2019	30.04.2024

6. Date of Establishment of IQAC**07.06.2017****7. Internal Quality Assurance System****Quality initiatives by IQAC during the year for promoting quality culture**

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/beneficiaries
Tigers Day Celebration	31.07.2017	198
Mega Legal Aid Program	05.08.2017	135
Inauguration of Wall of Kindness in College Campus And Cleanliness, Plantation Drive	17.08.2017	290
Induction Programme of I Year of 5 Year B.A. LL.B Integrated Course (2017-18)	20.08.2017	195
One Day Workshop on Photography - Photography Day	23.08.2017	195
தமிழ்மன்றம் “பேச்சரங்கம்” தலைப்பு: குறிஞ்சி – மலையும்மலைசார்ந்தஇடமும்	16.09.2017	805
Induction Programme of I Year of 3 Year LL.B Degree Course (2017-18)	03.10.2017	115

National Conference on Interlinking of Rivers	07.10.2017	561
Rally For Legal Aid Awareness	17.11.2017	106
Training Program on First Aid (YRC)	23.11.2017	278
Constitutional Day & Legal Services Day	27.11.2017	110
Awareness Program on HIV	06.12.2017	239
Orientation on Preparation For University Examination	15.12.2017	251
Farmer's Day	18.12.2017	103
Pongal Celebration pattimandram தலைப்பு: இன்றைய சமூகவலைதளங்கள் தமிழர்கலாச்சாரத்தை பெரிதும் சீர்படுத்துமா? சீரழிக்குமா?	11.01.2018	810
Founder's Day Celebration	27.01.2018	6500
Mad-2018- Annual Cultural Meet 2018	29.01.2018	745
Special Lecture on Human Moral And Ethical Values	30.01.2018	243
Special Lecture on Right To Privacy & The Constitutional Vision	01.03.2018	260
Special Lecturer on Intellectual Property Rights	03.03.2018	106
Awareness Program on Tuberculosis- Preventing Measures And Cure	05.03.2018	186
Placement Training Programme.	06.03.2018	252
International Women's Celebration	08.03.2018	295
Memorandum of Understanding Signing Program Between National Law School of India University, Bangalore And The Central Law College, Salem – 8	13.03.2018	246
Excellentia - 2018 Scholarship Distribution To Meritorious Students And Intra College Sports Prize Distribution)	11.04.2018	847

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL				

9. Whether composition of IQAC as per latest NAAC guidelines:

SL.NO	NAME	DESIGNATION	IQAC MEMBERS
1.	Ms.Begum Fatima	Principal , CLC	Head of the Institution & IQAC Chairperson
2.	Mr. D.Saravanan	Secretary, CLC	Management Representative
3.	Mr. A. Manickam	Chief Administrative Officer	Administrative Representative
4.	Mrs. Subasini David	Assistant Professor (Sociology)	IQAC Co-ordinator
5.	Mr. R.Gopikrishnan	Administrative Manager	Non-teaching Faculty
6.	Mr.C.Vinoth Kumar	Assistant Professor (English)	Teaching Faculty
7.	Mr. M.Saj	Assistant Professor (Law)	Teaching Faculty
8.	Ms.SathiyaPriya	Assistant Professor (Law)	Teaching Faculty
9.	Ms.Taniya C Paulson	Assistant Professor (Law)	Teaching Faculty
10.	Ms.M.SanthaKumari	Assistant Professor (Law)	Teaching Faculty

11.	Mr.N.Balaji	Accounts Manager	Non –Teaching Faculty
12.	Mr. K. Balasubramaniam	Administrative Staff	Non –Teaching Faculty
13.	Mr. S.SathyaAnand	Administrative Staff	Non –Teaching Faculty
14.	Mr.B.Santhosh Kumar	System Administrator	Non –Teaching Faculty
15.	Mr.A.Bharanitharan	Administrative Staff	Non –Teaching Faculty
16.	Mrs.Valli	Local Society	Stakeholder
17.	Mr.Shanmugaanandham	Subject Expert cum Parent	Stakeholder
18.	Mr.Gajapathi	Business Expert/ Parent	Stakeholder
19.	Mrs. E.Lathallangovan	Advocate/ Parent	Stakeholder
20.	Mr.M.AmierAbbaz	IV th year B.A.LL.B	Student Representative
21.	Ms.K.Shobika	III rd year B.A.LL.B	Student Representative
22.	Mr.Arivuchandran	Advocate	Alumni Representative
23.	Mr. Arul Vignesh	Advocate	Alumni Representative
10. Number of IQAC meetings held during the year :			
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website			YES

PROCEEDINGS OF THE IQAC MEETING HELD ON ---- JUNE, 2017

The meeting was presided over by the Principal & Chairman of IQAC, the Secretary of the College and the Chief Administrative Officer. The Principal welcomed the members of the IQAC and sought their valuable cooperation for uplifting the college. The Coordinator of IQAC placed the agendas before the members. The deliberations and the resolutions of the meeting are as follows:

- **Report Submission:** The staff members were instructed to submit their concerned committee and academic reports and abide by the regulations of the decision taken earlier. The staff members were also informed to submit Committee reports monthly once without fail.
- **Planning for the Semester:** The Time table committee was instructed to ensure the effective implementation of permanent time table once it's being framed. If possible, allocation of first hour to Class –In charge may be considered.
- **Lecture Notes:** Faculty members are instructed to issue the lecture notes at beginning of every semester.
- **Medium of Instruction:** As per the regulations of the institution the Medium of Instruction is English. So, faculty members must ensure that they should handle the classes in English. Since some of the students were from rural background, the faculty members were informed to use bi-lingual method, whenever necessary.
- **Monitoring the Students:** Class In charge has to take care of each individual student's discipline and inform to the respective parents in person if necessary.
- **Instructions regarding ISO:** The changes made in the ISO format were informed to all the Faculty members through circular regularly. The existing log book should be maintained.

PROCEEDINGS OF THE IQAC MEETING HELD ON ---- DECEMBER, 2017

The meeting was presided over by the Principal & Chairman of IQAC, the Secretary of the College and the Chief Administrative Officer. The Principal welcomed the members of the IQAC and sought their valuable cooperation to uplift the college. The Coordinator of IQAC, placed the agendas before the members. The deliberations and the resolutions of the meeting are as follows:

- **Student mentoring:** To ensure the discipline of the students in the campus and the reporting time of them. Fix a parameter for continuous absentees (either forenoon or afternoon) and late-comers.
- **Examination:** Submit the two sets of question paper –A & B (Unit test/ Internal/ Model Examination), Assignment topics, and all other required documents on or before December last week.
- **Evaluation:** Faculties should evaluate and submit the mark statement of the Unit test/ Internal / Model examination within 3

and the staff members who handles one subject has to submit it within 3 days of the completion of exam and for 2 subject within 5 days. The marks of the students were sent to the parents through SMS.

- **Data Maintenance:** To keep a separate folder for maintaining files(students, Staff, NAAC, ISO, and University) for easy access.
- **Moot Court Competition**–Planned to conduct National and State Level Moot Court competition in the upcoming academic year 2018-19 onwards.
- **Reference Books:** Librarian was instructed to prepare and submit the list of latest edition books.

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

NO

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Revamping of IQAC (Periodical meetings to review the progress) 2. Review and revision of courses and teaching pedagogies 3. Coordinated workshop for Faculty and students on use of Data Base for research 4. ICT training for the administrative staff 5. Quality indices are generated and are being implemented in attendance, results, placements, intake gender ratio etc.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements'/Outcomes
To organize national seminar	Conducted a National Seminar on the topic “Interlinking of Rivers”. Few topics on socio-legal perspectives were selected and shortlisted.
To conduct faculty development Programme	A faculty development program was conducted by National Law University of India Bangalore.
To conduct Special Lectures	Special Lectures were given by the Judges and Experts in advocacy.
Awareness program and Important days celebration	Several awareness programs were conducted and National and International Important Days were commemorated through programs and competitions.

Exam orientation	An orientation was given regarding the nuances of handling the university examinations.
14. Whether AQAR was placed before statutory body?	YES
Name of Statutory Body	Meeting Date
Governing body meeting	22-10-2017
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?	NIL
16. Whether institutional data submitted to AISHE:	YES-2017
17. Does the Institution have Management Information System?	YES
<p>As data is the lifeline of an educational institution, the college believes that every piece of data is associated with the overall development of the College. The college also adheres to various methods in collecting, organizing and maintaining this data. The college uses Management Information System for updating the students details through software provided by iCampus and later the college changed the software to EDUKOOL – ERP Product provided by DOT COM INFOWAY, Chennai. The students are provided with login id and password to access their personal information and results. The financial transactions are accounted in Tally ERP9 by the college. The entire campus is Wi-Fi enabled and used by the students, staff and continuously monitored and protected by default Windows Firewall and K7 Anti-Virus for lifetime and maintained by HpML10 server. The teaching and administrative staff members are trained regularly to be updated to conduct the day to day academic and non – academic activities.</p>	
Part B	
CRITERION I – CURRICULAR ASPECTS	
1.1 – Curriculum Planning and Implementation	

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Response-

This college is affiliated to The Tamil Nadu Dr.Ambedkar Law University (TNDALU, Chennai). The curriculum is provided by the University. The Academic calendar is framed in a way to facilitate and balance the University syllabus and ensures to give priority to personality development, social and ethical values of the students.

Course Allocation-

The college provides two programmes namely B.A.LLB and LL.B, prior to the commencement of the semester subjects are allocated to the faculty members based on their preference by the Secretary and The Principal of the College.

Academic Calendar Preparation-

Academic Calendar is prepared for each year keeping in mind the expected University exam dates, accordingly duration of the semester and number of working days for each semester is scheduled.

Preparation of Course File-

After the subject is allocated to each faculty, the respective faculty prepares the Session Plan and Course materials. The synopsis is given for each topic by the respective faculty either before or after completion of the topic. The synopsis contains the subject topic in brief which needs to be addressed including case laws for the said topic. Preferably the Synopsis is submitted immediately after completing each topic.

Pedagogy Rules

Assignment /Group Discussion-

Course teacher forms student groups consisting of 10 students in each group and allots the topic according to the course syllabus. Each group writes the assignments and shall present on the allotted topic which is evaluated by the subject teacher in the class through a student seminar presentation regularly on weekly basis.

Case Analysis

There is case law analysis for law subjects only.

Three landmark cases are identified by the subject faculty keeping in mind relevance of the precedent and the syllabus requirement.

One case is to be allotted to the students in alternate month for the purpose. The subject faculty is expected to utilise two hours every month for the case law discussion during the allotted months. Each student shall analyse the case and submit it in handwritten form in prescribed format. The students are to be instructed by the subject faculty regarding the specific format of submission. Two

internal test are conducted to assess the students and a model exam is also held for every subject.

Weekly Diary

The weekly diary is duly filled with the details of the class hours engaged including the timings and the topics covered on the allotted subject by the respective faculty to the Principal on every Saturday till the last working day of every semester.

Practical Exposure

The College provides practical exposure to the students by conducting various practical training programmes including Moot Court Competitions, Guest Lectures, Seminars, Workshops, Internship and Visits to witness the Lok Adalat Proceedings and Arbitration Proceedings.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NIL					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
NIL		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
NIL		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
NIL	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communicative English - Globarena English Lab Software	12.11.2015	859
Personal Counseling	17.07.2017	45
Soft Skill Development	14.09.2017	626

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Summer Internship	Constitutional law, IPC and Intellectual Property	244

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	YES
Parents	YES

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college believes in receiving helpful information and criticism from the students, parents, alumni, faculties and peer groups. The college uses this information to modify and improve the future endeavor of the college. The students and the parents are given feedback form for each semester to ensure a proper communication channel between the management, Parents and the students. Apart from the above, the college also maintains a visitor book wherein the feedback from guests and the same is taken into account while implementing future plans of the college.

The college also conducts regular alumni meet who are in different designated positions in and around India. The college receives various feedback from these alumni, which helps in future advancement of the college.

The college ensures that the feedback is properly collected so that the curriculum and the quality of education remains contemporary on par with the demand and need of the worldly opportunities.

CRITERION II – TEACHING- LEARNING AND EVALUATION**2.1 – Student Enrolment and Profile**

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
B.A. LL.B	LAW	300	265	196
LL.B	LAW	180	177	115

2.2 – Catering to Student Diversity**2.2.1 – Student - Full time teacher ratio (current year data) 1:33**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG Courses
2017-18	859	NIL	26	NIL	28

2.3 – Teaching - Learning Process**2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)**

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
26	24	21	21	5	NIL

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring is considered as an integral part of the College as it ensures equitable service to all our students from various backgrounds. The Faculty members of our college take the role of mentors. The mentorship of the College focuses primarily on inculcating the virtues of self-discipline among the students in and off the campus. Since legal education is a noble profession the college infuses the values of the noble profession right from their first year through systematic and continuous mentoring system. The student mentoring focuses on providing a connecting platform between Faculty, Students and Parents for the student's development and aims at

- Promoting teacher student relationship.
- Improving student's attendance and academic performance.
- Accommodating the needs of the pupils with learning difficulties.
- Enhancing student participation in academic and co-curricular activities.

The role of the Faculty Mentor varies depending on the needs of the students to render their needs.

- An induction programme is conducted for the freshers to familiarise them with the rules and regulations of the college to conduct themselves accordingly.
- Freshers are mentored by the respective faculties in a way to identify their difficulties and to help them accommodate to the college environment.
- Senior students are mentored in a way to grasp and explore the concepts of law and to create avidity among the students.

Apart from class mentoring, the Faculties In charge of Committees allocate work to students for various events and activities. The Faculties guide the students in organising the event and conducting them in a hassle-free manner. This enhances leadership and management skills in students to help them in social building.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
859	26	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with PhD

NA	NA	NA	41	2
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
NIL			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
5 YEAR	B.A. LL.B	ODD-MAY 2017	30.04.2017	29.06.2017
3 YEAR	LL.B			
5 YEAR	B.A. LL.B	EVEN- NOVEMBER 2017	16.10.2017	22.02.2018
3 YEAR	LL.B			

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Attendance

- Student’s attendance of each class is taken and updated after a serious check and the same is informed to the parents on a daily basis via SMS. Every hour, attendance for each class is marked by the Faculty member concerned.
- The Faculty member keeps a note of the students with low attendance and checks upon the respective students.
- Based on the monthly attendance record statement, the students and the parents are informed about their attendance status through letter communication.

The internal exams

- The college conducts 2 internal exams and 1 model exam per semester to continuously assess the student's performance during the semester.
- The Answer scripts are evaluated by the respective faculties and distributed to the students for self-assessment of their performance and for doubts clarification.
- The Principal keeps a periodic check of the student's performance and takes necessary action for further improvement.

Overall Assessment

- The College assesses the student's performance continuously on the basis of discipline, academic performance, involvement in the activities of the college and attendance.
- The student's name in every class is shortlisted through the above mentioned categories by the Class Incharge and the students are awarded to boost their performance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of each academic year, the College prepares academic calendar incorporating curricular, co-curricular and extra-curricular events in alignment with the University academic calendar. It acts as a guide throughout the semester for the smooth conduct of each semester and the academic year. The Academic Calendar for each semester is framed in consonance with the University Exam schedule ensuring adequate preparation time for semester exams.

Preparation of Academic Calendar mainly aims to amalgamate academic's cultural, sports and skill-oriented activity to render overall personality development of every student to suit to this competitive world. The academic calendar includes activities both at the national and international events of its importance. Students are involved in the organization of activities/events to inculcate the organizational skills.

The academic calendar renders details about the total working days, holidays, extra- curricular activities, internal exams schedule including presentation, viva, assignment submission and model exam dates. Effective implementation of the Academic Calendar is ensured by the Principal.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the web link)

Program outcome of B.A.LL.B 5-year integrated course and LL. B 3-year course are identified and recognized at the national level by the Bar Council of India. The program outcome of both the program is based on syllabus provided by the University.

Course outcome

Aims to enrich the student's knowledge in the field of law

To acquaint to apply law in finding solutions

To help students to understand that law is a trans-disciplinary profession

Aims at making the students to analyze and compare the different legal systems around the world

The students are mainly prepared for specific outcome which primarily focuses on enabling them Practice in law. The other career points are:-

- Judiciary, Tribunals, Law Clerk, Legal Officer in public and private organization, Banking and Corporate sector, Legal advisor, Judge Adjutant General (JAG) Branch of the Indian Army, Public officers, faculty of law and also paves a way for higher studies.

Program Outcome

Professional ethics and Discipline – For Legal profession ethics and discipline are two key qualities which are imparted to the students' right from the first year theoretically and practically. Professional ethics is a set of moral principles that govern a person's conduct in his or her professional life. Students are imparted with qualities like fair dealing with client and are also trained to uphold one's self-integrity.

Effective Communication- As efficiency in communication is inevitable to this profession; students are equipped with various related skills.

Sustainability and Environment- To familiarize students with environmental problems and make them endeavour for sustainable development.

Critical thinking and Life skill- enabling the students to think out of the box and differentiate assumptions which are accurate and valid and look for ideas from different perspective

<https://www.centallawcollege.com/law/images/PROGRAM-OUTCOME.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
3 YEAR	LL.B	LAW	NA	NA	NA

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

5 Year Student Report: <https://www.centrallawcollege.com/law/report/2017-2018-5-STUDENT.pdf>
 5 Year Parent Report: <https://www.centrallawcollege.com/law/report/2017-2018-5-PARENT.pdf>
 3 Year Student Report: <https://www.centrallawcollege.com/law/report/2017-2018-3-STUDENT.pdf>
 3 Year Parent Report: <https://www.centrallawcollege.com/law/report/2017-2018-3-PARENT.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organizations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
NIL				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Special Lecturer On Intellectual Property Rights	The Central Law College	03.03.2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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NIL					
3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year					
Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL					
3.3 – Research Publications and Awards					
3.3.1 – Incentive to the teachers who receive recognition/awards					
State	National			International	
NIL					
3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)					
Name of the Department			Number of PhD's Awarded		
NIL					
3.3.3 – Research Publications in the Journals notified on UGC website during the year					
Type	Department			Number of Publication	Average Impact Factor (if any)
National	International law, human rights Law, Constitutional Law			1	3.5
National	Economics-Consumer sovereignty			1	-
International	Economic Growth and Sustainable Development: Emerging Trends in Employment opportunity of Textile Industry			1	-
3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year					
Department			Number of Publication		

Political science	1
Political science	2
Law	1
Economics	2

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
1	NIL	5	NIL	1

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rally for Legal Aid Awareness	District Legal Service Authority, Salem.	10	106
Awareness program on HIV	State Aids society Association	22	239

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Legal Aid program	District Legal Service Authority	Mega Legal Aid Program	25	135
Rally for Legal Aid Awareness	District Legal Service Authority	Rally	10	106
Constitutional Day & Legal Services Day	District Legal Service Authority	Special Lecture	08	110
Awareness Program On HIV	State Aids Society Association	Awareness Program	22	239
International Women's Celebration	District Legal Service Authority	Special Lecture	12	295

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL					
3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year					
Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs		
National Law School Of India University, Bangalore	13.03.2018	To Promote the Curricular and the Co-Curricular Activities	246		
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES					
4.1 – Physical Facilities					
4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year					
Budget allocated for infrastructure augmentation			Budget utilized for infrastructure development		
99.22 lakhs			119.99 lakhs		
4.1.2 – Details of augmentation in infrastructure facilities during the year					
Facilities	Existing or Newly Added				
NIL					
4.2 – Library as a Learning Resource					
4.2.1 – Library is automated { Integrated Library Management System (ILMS) }					
Name of the ILMS software	Nature of automation (fully or partially)		Version	Year of automation	
AUTOLIB Software Systems	Partially		MS Access with VB Version	2017	
4.2.2 – Library Services					

LIBRARY SERVICE TYPE	EXISTING		NEWLY ADDED		TOTAL	
	NO	VALUE	NO	VALUE	NO	VALUE
TEXT BOOKS	9639	4227343	92	132790	9731	4360133
REFERENCE BOOKS	840	275022	83	66395	923	341417
E-BOOKS	-	-	-	-	-	-
JOURNALS	18	114347	-	-	18	114347
E-JOURNALS	-	-	-	-	-	-
DIGITAL DATABASE	-	-	3	147686	3	147686
CD & VIDEO	519	96183	-	-	519	96183
LIBRARY AUTOMATION	1	50150	-	-	1	50150
WEEDING & BOOK LOST [HARD & SOFT]	2780	312144	-	-	2780	312144

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	112	60	20	NIL	20	10	NIL	25MBPS	08
Added	06	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Total	118	60	20	NIL	20	10	NIL	25 MBPS	08

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS

4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
143.65	191.53	135.67	150.43

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college is equipped with adequate facilities as follows: -

- Classroom – All classrooms are equipped with Air conditioner furnished with projectors and podiums for interactive teaching in the classes. Classrooms are equipped with Smart Boards with Educool app installed for smart teaching. Regular cleaning and maintenance of the classrooms along with the corridor are done by the house keepers.
- Moot Court Hall and Legal Aid Clinic is equipped with the required materials to give a practical exposure to the students.
- Auditorium is equipped with a seating capacity of 290 and required electrical and electronic gadgets to accommodate all type of academic and non-academic activities.
- The College has English Language Lab which is fully air-conditioned equipped with 60 computers which is used by the students to enrich their language skills. The college has a System Administrator who maintains the computers, language Lab, Projectors, Website and other IT related devices and equipment's.
- The library of the institute is well furnished, air conditioned and has adequate collection of books, resources, journals, magazines, reports, newspapers, periodicals etc. and is regularly cleaned and maintained according to the standard library

regulations. The library is equipped with Auto Lib software since December 2017 to facilitate book lending to the students and faculty. The Library is also equipped with leading legal database like Manupatra and SCC Online. Students are also instructed about the library rules and the same is displayed in the library. The students are monitored as to compliance to the rules and regulation of the library. For Library preservation, pest sprays are used periodically.

- Sports Room- The Physical Education Directors maintain the Sports Room with Sports equipment's and also keep a record of sports event both inside and outside of the college and achievements of various students. The college has Basketball and Volleyball Court which is also maintained regularly and monitored by the Physical Directors. For the overall development of the students the Sports facility are available in the College, which are maintained and updated regularly as per the request of the student.
- Exam Hall and Exam Control Room- the College is equipped with properly ventilated and CCTV secured exam halls and an exam control room which is managed by the Principal and is used for conducting both University and internal exams.
- Sanitation- Each floor is equipped with a sufficient, hygienic and properly ventilated ladies and a gent's washroom with adequate equipage. The ladies washrooms are properly provided with hygienic napkin disposers. Septic tanks are regularly cleaned.
- Miscellaneous - The College has sufficient generator to ensure uninterrupted power supply as the classes are ICT equipped classes and is powered with solar panel for renewable electricity. Various facilities such as water purifiers, Air conditioners etc. are properly maintained and checked
- The college has encamped two-wheeler parking and properly maintained four-wheeler parking monitored by the Security personnel and CCTV. The college has enabled Wi-Fi facilities with adequate range and speed. Subscription of WIFI @ speed 100mbps is taken on annual basis. The facilities in the college are regularly checked and maintained. The above mentioned ICT, electrical and plumbing facilities etc., are maintained annually and as and when required.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Gift given to CLFT Scholarship	12	150,000.00
	Meritorious students Scholarship	197	830,000.00

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counseling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Communicative English - Globarena English Lab software	12.11.2015	859	The Central Law College
Personal Counseling	17.07.2017	45	The Central Law College
Soft Skill Development	14.09.2017	626	The Central Law College

5.1.3 – Students benefited by guidance for competitive examinations and career counseling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017-18	Career counseling	-	252	-	-

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
NIL		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
NIL					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NIL	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS /GAMES	INTRAMURAL SPORTS	267
CULTURAL	INTRACOLLEGE	230

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
NIL						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Class Representatives:

Each class is represented by the class representative who will be selected by their over all academic performances. The Class representatives actively participate and co-ordinate in day to day academic activities at their level, based on the instructions of the teaching faculty. They work as a bridge between the faculty and students. Class representatives also act as a channel of

communication between the students and teaching faculty.

Staff members of the respective Committees play an important role in leading any event or activity and help in organizing and managing the same. They also ensure maximum student cooperation and engagement in the events and activities.

Involving the students in the day to day academic and administrative functions ensures in building their leadership skills, time and resource management skills and gives them the confidence to face the world.

The College provides the avenues for the development of personal skills, updating knowledge and service to the society also through various committees

Programme Calendars of these activities are discussed in the committee meetings and are accordingly displayed at the respective notice boards. These various activities are mentioned involve students as under :

Sports / In-door and Out-door Games: Every year the college organizes annual Cultural-Sports fest to provide a platform to students for exploring their hidden calibre.

Various games organized therein are Chess, Carom, Table Tennis, Badminton, Football, Volleyball, Throw Ball, Cricket, and Boxing.

- Cultural Activities: Various competitions organized in College are Writing, Speaking, Elocution, Poster Making, Rangoli, Photo Hunt, Mad Adds, etc.

- NSS Activity: Through National Service Scheme unit, the students get an opportunity to work for social cause in varied ways.

Thereby students participate in Legal Aid as well as NSS Camp, Blood Donation Camp, Tree Plantation, Cleanliness Drive, Street Plays etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

NIL

5.4.2 – No. of enrolled Alumni:

5230

5.4.3 – Alumni contribution during the year (in Rupees) :

NIL

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College abides by the democratic method by practicing decentralization and participative management approach in all its activities, initiatives and decision making by involving Management, Governing council, Principal, both teaching and administrative staff members and students.

The institute works as per the rules and regulations framed by the University and the Bar Council of India.

The organization set up of the institution is headed by the Chairman followed by the Governing Council then Secretary followed by Chief Administrative Officer then Principal.

The Governing Council is designing and implementing the quality policy.

The Principal is the Head of the institution and is empowered with sufficient authority and power delegated from the management for smooth functioning of functioning activities. The Secretary and the Principal always welcome the suggestion and proposals of the faculty-members and committees and transform them to applicative practices in the institution.

All faculties of the institution functions under the direct supervision of Principal. The faculties and administrative staff members are entrusted with more responsibilities in decision making by the participatory management approach.

For this purpose, different committees have been constituted in the college headed by a faculty designated as Convenor. Each committee works towards their goals hand in hand with students and staff members for implementing the programs and policies of the College. The Convenor of the different committees including extra-curricular student-centered and student-supporting activities as well as co-curricular activities has operational autonomy. The various committees are in place to review the progress in various functions and accordingly take necessary timely action for ensuring excellence in respective areas. The students from both B.A.LL.B and LL.B programmes are actively involved right from the planning stage and events of the committees.

Efforts are regularly being made by the authority to create ample environment and suitable platform for all-over development of the students.

Such decentralized and participative management leads to a situation of harmony and congenial atmosphere in the institution for the development of the students.

The institution has an Internal Quality Assurance Cell, which includes members from various stakeholders. IQAC meets at regular intervals and plays an important role in the implementation of its plans and policies.

The administrative and academic responsibilities are decentralized to provide effective educational leadership for effective implementation & monitoring of various policies, regulations & guidelines at various levels.

The plans and the policies for the fulfillment of the mission of the institution are executed by the active involvement of the college authorities, along with all the faculty members.

6.1.2 – Does the institution have a Management Information System (MIS)?

<https://clcsalem.edukool.com/login> superadmin username : clcsalem@gmail.com password : admin@123

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College is affiliated to The Tamil Nadu Dr.Ambedkar Law University, Chennai and the syllabus framed by the University is followed by the College. Apart from Curriculum the college believes in providing holistic approach to the course and the same is implemented by forming an IQAC Cell and the college gets regular inputs from the experts in the industry.
Teaching and Learning	The college follows an equal blend of traditional lecture method combined with interactive sessions. A perfect balance of both the methods provides a platform for the students to observe, learn and also clear their queries. All classrooms are ICT enabled to increase the student’s motivation and engagement. Apart from this the teaching faculties change the pedagogy methods based on the student’s capacity and needs. Students are also provided a platform to learn by the way of project presentation, viva voce, group discussion, practical training for related subjects etc
Examination and Evaluation	The college follows University’s 30:70 scheme for examination. This scheme is designed on the basis of continuous internal assessment of the students based on internal exams, assignments, presentations and viva voce conducted and evaluated by the college and handed over to the University. Continuous Internal Assessment plays an important role in formative assessment of the students and the schedule for the

	same is framed while planning the Academic calendar. Semester examinations are conducted by the University and evaluation is also done by the University
Research and Development	The college also encourages staff members and students to present papers at various seminars and publish them in various UGC approved journals and other reputed journals. The college also conducted a National Conference on “Inter-Linking of Rivers and Waterways – Problems and Prospects” on 7 th and 8 th October, 2107 as a part of encouraging research and development.
Library, ICT and Physical Infrastructure / Instrumentation	The college library is well equipped with latest books, journals and magazines. The library is equipped with Auto Lib software since December 2017 to facilitate book lending to the students and faculty. The Library is also equipped with leading legal database like Manupatra and SCC Online. All classrooms are ICT enabled and air-conditioned. The college is equipped with an auditorium with 290 seating capacity. The college also has a well-furnished Moot court hall and Legal Aid Clinic. The campus is wi-fi enabled and is also equipped with a Digital Lab and an English Lab. The college also maintain the Sports Room with Sports equipments.
Human Resource Management	The teaching faculties are well trained to access various aspects of Human Resource Management. At the end of each academic year the vacant positions are filled in by the management. A faculty development program was conducted on 13.03.2018 by the National Law School of India University, Bangalore on the basis of a Memorandum of Understanding. The faculties are encouraged right from their initial stage to keep themselves contemporary and adaptive to the students need. The effective teaching is ensured on par to college standard by the orientation of faculty right after joining the college through the expected standards and methods and evaluation technique that is followed and the faculties are also briefed and guided to suit to the college needs and at the same time to enhance their performance and personal capabilities through peer evaluation etc
Industry Interaction / Collaboration	The college signed a Memorandum of Understanding with the National Law School India University for exchanging programs to collaborate in the field of legal education. The college has an IQAC cell and the college adheres to experts in that industry with regard to curriculum development and other academic activities. The internship committee of the college collaborates with many Legal firms, IPR firms and

	other Corporate offices and Advocate office to provide practical training to our students. The College also associates with The District Legal Services Authority, Salem in conducting various awareness program by Lectures, organizing rally and street plays
Admission of Students	Admissions for B.A;LL.B (5 year integrated course) and LL.B (3 year course) are done as per the regulations laid down by the Bar Council of India and The Tamil Nadu Dr.Ambedkar Law University. Admissions are made through public notice by publishing it in national and vernacular newspapers and social media. Students are admitted purely on the basis of merit and the college adheres to the State Government reservation norms.
Administration	The college is managed by sound administrative staff members and work being allocated to each of them. The delegation of work is done by the Secretary and the Principal of the college. The administrative staff members are provided with ample workspace for placing phones, computer systems with Wi-Fi connection to facilitate proper management of the college. The administrative staff members are in charge for managing all the records which is a backbone of the college.
Finance and Accounts	The college has maintained a very transparent and accountable financial system in the institutions. The college has a full-time Accounts Manager to ensure maintenance of annual accounts and balance sheet and audit thereof. The financial transactions are accounted in Tally ERP9 by the college. Audit is conducted twice in a year during the month of October and May in association with a private auditing firm namely S.Balasubramaniam& Co having main office in No 20 Raman Street T-Nagar Chennai-17.
Student Admission and Support	The students are admitted as per the regulations of Bar Council of India and The Tamil Nadu Dr.Ambedkar Law University. The students are admitted purely based on merit. Students are rendered full support system by the teaching and non-teaching staff members. As the students come from diverse background the college also acknowledges meritorious students through cash prizes and other awards. The library welcomes the students throughout the day to enrich their knowledge. Student's attendance is also monitored regularly and frequent absentees are being tracked and their parents are intimated regarding the same.
Examination	Semester examination is conducted and evaluated by the University. The internal component of each

exam is evaluated by the college faculties and sent to the University.						
6.2.2 – Implementation of e-governance in areas of operations:						
E-governance area	Details					
NIL						
6.3 – Faculty Empowerment Strategies						
6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year						
Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support		
NIL						
6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year						
Year	Title of the professional development programmeorganised for teaching staff	Title of the administrative training programmeorganised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Preparation for Origination Teaching excellence	Administrative Training Program	04/05/2018	05/05/2018	25	10
6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year						

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP	28	07-12-2017	10-12-2017	FOUR DAYS

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
NA	26	NA	9

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Need based Training Programmes are arranged by the Institute for the faculty.</p> <p>Faculty members are permitted to attend Training Programmes conducted at different institutions.</p> <p>Provident fund, Gratuity, Accidental Insurance Cover, Study leave, Women Empowerment Programs, Free Medical Aid and Emergency Services, Doctor on call.</p> <p>Air – conditioned Staff Room.</p>	<p>First aid unit in every department/ building.</p> <p>Provident fund, Gratuity, Accidental Insurance Cover, Skill enhancement leave, Women Empowerment Programs, Free medical Aid and Emergency Services, Doctor on call.</p> <p>All leave facilities are available.</p> <p>Canteen Facility in less cost, Cafeteria and R.O. water facilities.</p>	<p>Play Ground Facility.</p> <p>Concession in Fees for Needy Student.</p> <p>Canteen Facility in less cost, R.O. water facilities.</p> <p>Accidental Insurance Cover.</p> <p>Students are trained with practical approach with court visits. Class rooms equipped with smart board having audio and visual facilities.</p> <p>Modernized moot court Hall. Special training for self development.</p> <p>State of the art infrastructure with modern facilities.</p> <p>Exclusive & Exhaustive Library with electronic databases.</p> <p>Hi – tech computer lab Wi-Fi enabled campus.</p> <p>Guidance and Placement cell.</p> <p>Art of writing judgments, Drafting and preparation of civil services examinations.</p> <p>Frequent visit of guest lectures and interaction with legal luminaries, Judges, practicing lawyers and</p>

specialists from multi-disciplinary fields.
 English language Lab.
 Air – conditioned Library, Moot Court Hall, Computer Lab, Language Lab, Classrooms.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college maintains a very transparent and accountable financial system. The college has a full-time Accounts Manager to ensure the maintenance of annual accounts and balance sheet and audit thereof. The financial transactions are accounted in Tally ERP9 by the college. Audit is conducted twice in a year during the month of October and May in association with a private auditing firm. The agency conducts auditing within the campus the auditors visit to college during auditing. During audits a Chief Auditor and assistants visit campus. The Auditor examines all Bank reconciliation, bills, expenses and income of the college in the particular academic year. The Auditing also includes the TDS auditing held once in 3 months conducted by the same agency

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
NIL		

6.4.3 – Total corpus fund generated

In the beginning of every academic year, the academic calendar is made after the general faculty meeting. Once the major events are decided, the Management will decide the budget for the respective events. The administrative office along with the Head of the institution, after judicious deliberation, prepare the annual budget and allocate fund for the various events, activities, day to day events and contingency situations. The funds are utilized for the growth of the college and also to ensure that the students have fruitful time during their academic life. The college ensures that all incidental expenses incurred by any person of the institution while working for the college and on behalf of the college is refunded. After fund allocations, the resources provided by the management are utilized with utmost care and cautions. All the events organized by the college are an example for the co-operative management and optimal utilization of the resources and strategic mobilization of the funds.

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	TÜV SÜD South Asia Pvt Ltd.	YES	Across World Quality International, Chennai
Administrative	YES	TÜV SÜD South Asia Pvt Ltd.	YES	Across World Quality International, Chennai
6.5.2 – Activities and support from the Parent – Teacher Association (at least three)				
Support 1. Suggestions on Students Disciplinary Activities 2. Supporting the Students in Moot and other activities 3. Time to be fixed for use of mobiles				
6.5.3 – Development programmes for support staff (at least three)				
1. The Training on ICT for the Administrative and the Library Staff was given by the Systems Manager to enhance the efficiency in office management. 2. The Faculty and students were trained on how to use the legal data base 3. Deputing staff for various National and State Level Moot Court , Seminar/Workshops and Conferences.				
6.5.4 – Post Accreditation initiative(s) (mention at least three)				
1. To depute the Faculty members to involve in research oriented activities and to complete their PhD degree in there respective disciplines 2. Focusing on contributing more research articles in Peer reviewed journals. 3. Intensive programme to enhance the advocacy and social centric activities.				
6.5.5 – Internal Quality Assurance System Details				
a) Submission of Data for AISHE portal			YES	
b)ISO certification			YES	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
	Tigers Day Celebration	31.07.2017	31.07.2017	31.07.2017	198
	Mega Legal Aid Program	05.08.2017	05.08.2017	05.08.2017	135
	Inauguration Of Wall Of Kindness In College Campus And Cleanliness, Plantation Dirve	17.08.2017	17.08.2017	17.08.2017	290
	One Day Workshop On Photography - Photography Day	23.08.2017	23.08.2017	23.08.2017	195
	தமிழ் ன்றம் "பேச்சரங்கம்" தலைப்பு: குறிஞ்சி - மலையும்மலைசார்ந்தஇடமும்	16.09.2017	16.09.2017	16.09.2017	805
	National Conference On Interlinking Of Rivers	07.10.2017	07.10.2017	07.10.2017	561
	Rally For Legal Aid Awariness	17.11.2017	17.11.2017	17.11.2017	106
	Training Program On First Aid (YRC)	23.11.2017	23.11.2017	23.11.2017	278
	Constitutional Day & Legal Services Day	27.11.2017	27.11.2017	27.11.2017	110
	Awareness Program On HIV	06.12.2017	06.12.2017	06.12.2017	239
	Orientation On Preparation For University Examination	15.12.2017	15.12.2017	15.12.2017	251
	Farmer's Day	18.12.2017	18.12.2017	18.12.2017	103
	Founder's Day Celebration	27.01.2018	27.01.2018	27.01.2018	6500
	Mad-2018- Annual Cultural Meet 2018	29.01.2018	29.01.2018	29.01.2018	745
	Special Lecture On Human Moral And Ethical Values	30.01.2018	30.01.2018	30.01.2018	243
	Special Lecture On Right To Privacy & The Constitutional Vision	01.03.2018	01.03.2018	01.03.2018	260

Special Lecturer On Intellectual Property Rights	03.03.2018	03.03.2018	03.03.2018	106
Awareness Program On Tuberculosis-Preventing Measures And Cure	05.03.2018	05.03.2018	05.03.2018	186
Placement Training Programme	06.03.2018	06.03.2018	06.03.2018	252
International Women's Celebration	08.03.2018	08.03.2018	08.03.2018	295
Memorandum Of Understanding Signing Program Between National Law School Of India University, Bangalore And The Central Law College, Salem – 8	13.03.2018	13.03.2018	13.03.2018	246
CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES				
7.1 – Institutional Values and Social Responsibilities				
7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)				
Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women’s day Celebration	8.3.2018	8.3.2018	295	-
7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:				
Percentage of power requirement of the University met by the renewable energy sources				
1945 KW [100%]				
7.1.3 – Differently abled (Divyangjan) friendliness				
Item facilities	Yes/No	Number of beneficiaries		
Wheel Chair	yes	1		
Rest room	yes	9		
7.1.4 – Inclusion and Situatedness				

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	5.8.2017	5.8.2017	Mega free legal aid	Free legal service to the society	135
2017	1	1	17.8.2017	17.8.2017	Inauguration of wall of kindness	To help the poor &needy	290
2017	1	1	17.8.2017	23.8.2017	Cleanliness & plantation drive	Importance cleanliness &essential of green	520
2017	1	1	17.11.2017	17.11.2017	Free legal services Awareness Rally	Free legal Aid to every one	106
2017	1	1	23.11.2017	23.11.2017	First aid training	To provide basic medical readiness among students	278
2017	1	1	8.12.2017	8.12.2017	Eco club – Activities.	The importance of environment and need to conserve.	29
2018	1	1	30.1.2018	30.1.2018	KaliyamurthyIPS	To stress the importance of value in contemporary	745

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	20.07.2017	<p>Human values and professional ethics</p> <p>As the world moves through technical transformation the life skills necessary on a day-to-day basis keeps changing according to the environment. The college believes in inculcating a set of life skills suitable for the present environment and mostly focuses on self -building, increasing self-confidence, solving problems and evaluating their own decisions.</p> <p>Parents as stakeholders of the college also hold an important role in moulding the students and also play an active role in the activities of the college.</p> <p>The college has a code of conduct for the students from their first year onwards which should be followed mandatorily the same throughout their course.</p> <p>Apart from this, the college also focuses on professional ethics to adjust the attitude and behaviour of the students to suit the professional setup.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Tigers day celebrationWorld	30.7.2018	30.7.2018	198
HIV Awareness Programme .	6.12.2017	6.12.2017	239
Awareness Programme On Tuberculosis – Preventing Measures and Cure	5.3.3018	5.3.3018	186

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Solar Panels
2. Proper Segregation of wastes (E-wastes and Biodegradable)
3. Use of Rainwater for watering the garden
4. Tobacco Free Zone
5. No Plastic Abuse Zone.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Invocation (Singing of Tamil Thai Valthu): Every morning at 9.30 A.M. before the commencement of classes, Tamil invocation is mandatory in all classes.
2. Singing of National Anthem: Every evening at 3.30 P.M. after the class ends.
3. Internship Training Programme for final Years: The College has planned to initiate a unique “Internship Training Programme” for final years in which the students are sent to corporate training.
4. Uniform dresses to all students, takes pride in their appearance, specifically final year boy students wear Black Coat and a Tie.

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College distinguishes itself from other institutions by offering an affordable, student centered education to diverse students. The need was felt that the college being a legal education institution needs to combine modern system’s knowledge with due respect to traditional values given the nobility of the profession and this realization has lead us to stress on traditional values and discipline.

Given the importance of legal field the college stresses much on the value and dignity associated with this profession so that they realize and take their civic responsibility seriously.

The College aims to build committed legal professionals who are competent to manage legal and social issues to attain and promote justice.

The college renders a perfect environment to build the students career and life by learning, both inside and outside of the campus and endeavors to help them become outstanding legal professionals and leaders who serve the profession and society.

We ensure accessibility to the legal education to people without any disparity and aim to bridge the gap whether urban or rural by

creating a welcoming and hospitable atmosphere at all levels of their education. Various programs apart from university prescribed syllabus is part of their curriculum to prepare the students to reason logically with clarity and master in communication skill as enshrined in our Vision

The students are also given access to many opportunities to participate and experience through flexible and innovative programs. The IQAC ensures that the methods and approaches towards subject and students are updated from time to time.

Some humble steps towards our journey to the vision and mission are:-

- To awaken their drive of legal knowledge and realization that it is a lifelong learning process. Developing professional perspective through various academic activities.
- Engaging with community and the academia at all levels of our work, including teaching and social service.
- Inculcating Professional Ethics and morality through the subject and stressing on its application right from beginning of their course period.
- ICT equipped classes and ICT usage by teachers to enable teaching as contemporary as possible
- Moot Court, Regular court visits, ADR case observation, chamber visits and viva are integrated with curriculum as part of the clinical Course papers.
- Internship under Judges, Advocates and law firms during Semester breaks for B.A.LLB and LL.B students to provide practical exposure of the legal arena.
- Sports activities both intra and inter to enable overall development
- Library access including E-material like online journals and databases are provided for a wider learning.
- English Language Lab access as part of regular classes to enhance communication skills.
- To impart social responsibility and patriotism in students NCC/NSS activities are conducted regularly.

Engaging all stake holders and enabling them to be in constant connect with the college through Alumni meet etc. To realize the vision to provide continuing legal education to further up their development.

8.Future Plans of Actions for Next Academic Year

The college constantly aims:-

1. To enhance the quality framework and focus more on integrated approach in study of law.
2. To decentralise and enhance students participation and promote leadership specifically.
3. To train students in professional skills like advocacy, mooting on a regular and periodic basis.
4. To conduct Inter -College moot court competition
5. To train faculty as to growing facets of legal arena and equip them to train students accordingly.
6. Increase community participation to provide justice

7. Organise more legal aid camps to enhance accessibility to justice.
8. To organise state level sports tournament
9. To promote culture and art among students.
10. To encourage the conservation of natural heritage and make campus more eco friendly with student inclusive approach.